Downloaded from <https://www.velvetjobs.com/job-descriptions/corporate-tax-accountant>

# Example of Corporate Tax Accountant Job Description

Our company is searching for experienced candidates for the position of corporate tax accountant. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for corporate tax accountant

* Assist with year-end income tax provision for financial reporting related to US and international operations
* Prepare sales and use tax returns, property tax returns, unclaimed property reports, business licenses, and information returns in compliance with applicable rules and regulations
* Ensure key controls are performed as outlined in the corporate SOX compliance documentation
* Compute all book/tax differences for numerous domestic legal entities
* Prepare consolidating book to tax return work papers
* Prepare 5471/8858 work papers for numerous foreign legal entities
* Prepare state apportionment work papers (all states)
* Data entry for federal and state tax returns using specialized tax return software (Onesource) or assist with reviewing federal and state returns prepared by outside service providers
* Prepare federal and state extension and estimates
* Prepare domestic tax provision work papers

## Qualifications for corporate tax accountant

* CPA or on CPA track
* Big 4 experience a huge plus
* Well-developed relationship building skills, both with colleagues and the broader team
* The ability to identify and seize opportunities for different and innovative approaches, challenges and solutions
* To actively seek input from internal and/or external stakeholders to better understand their needs
* Assist with domestic transactional tax reporting