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# Example of Corporate Pilot Job Description

Our company is growing rapidly and is looking to fill the role of corporate pilot. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for corporate pilot

* Operating the aircraft in accordance with the Aircraft Flight Manual, Aircraft Loading Manual and the aircraft’s published limitations
* Ensure timely and proper notification of all signification training/operations issues (including accidents and incidents) to the Chief Pilot
* Participate in the development of the General Operations Manual, Company Pilot Training Program, Operations Specifications, exemptions/deviations to FARs, and aircraft checklists
* Supervises and develops policies for Company Fight and Ground Instructors and Check Airman
* Assist the Chief Pilot in the development of the Training Department budget and keeping training costs flat or lower year over year
* In the absence of the Chief Pilot calls for, and conducts Pilot Review Boards for flight related issues
* Airline Transport Pilot License
* Bachelor’s Degree focused in Aviation
* 2000 hours minimum
* First Class Medical

## Qualifications for corporate pilot

* Must have the ability and willingness to work a varied schedule, typical of a Corporate Pilot
* First Class – Pilot Medical Certificate
* Prefer at least 3500 Total Fixed Wing flight hours
* Prefer at least 2000 Fixed-Wing turbine hours
* Prefer at least 500 hours as PIC in Fixed-Wing turbine
* Candidates with Citation 750 ratings and experience preferred