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# Example of Corporate Financial Analyst Job Description

Our company is growing rapidly and is looking for a corporate financial analyst. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for corporate financial analyst

* Consult with internal customers in “Change” initiatives that leverage technology to increase efficiency or provide data needed by the Services Finance organization
* Identify and lead continuous improvement efforts for the systems that we manage
* Review, analyze, and manage large data sets to produce supporting schedules for financial disclosures
* Prepare journal entries and supporting documentation for loan-related activities
* Create reconcilements of various general ledger accounts using the Blackline platform
* Design deliverables for presentation to senior management including company-specific analysis and pro forma financial models
* Document and support all internal control procedures performed
* Ensure that financial records are in compliance with established policies and procedures
* Respond timely and accurately to inquiries from a variety of internal and external sources for the purpose of resolving problems and / or providing additional information
* Prepares and analyzes expense budgets and allocation methodologies

## Qualifications for corporate financial analyst

* Superior interpersonal and communication skills with the ability to deal with people at all levels of the organization in a professional and competent manner
* Solid understanding of financial statements (P&L, Balance Sheet, Cash Flow statements) and consolidation adjustments
* Willing to work extended hours when the business requires such as quarter end and year end
* Experience working with PeopleSoft Financials and Hyperion Financial Management/Hyperion Strategic Finance or other consolidation tools is considered an asset
* 3 to 5 years relevant analysis experience
* CPA- Certified Public Accountant or similar certification preferred