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# Example of Corporate Finance Intern Job Description

Our growing company is hiring for a corporate finance intern. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for corporate finance intern

* Work with Corporate Finance leadership teamto learn a variety of processes and contribute to the overall department goals
* Support the ITSS Finance Manager in performing budget to actual expense variance analysis
* Support the ITSS Finance Manager in performing the monthly IT expenses charge back to the business units
* Support the ITSS Finance Manager in volume and headcount analysis
* Support the ITSS Finance Manager in asset management performing research and analysis
* Support the ITSS Finance Manager in the preparation of the rates, charge back development and ad hoc projects and reporting as necessary
* Support the IT Shared Services (ITSS) Finance Manager in performing budget to actual expense variance analysis
* Resolve discrepancies in a timely manner
* Perform analyses of operating results and financial strength of the consolidated financial statements of the Company
* Drive systems-related GCS project execution in direct partnership with IT

## Qualifications for corporate finance intern

* Willingness to work both independently and in a team environment
* Analytical skills to be able to simplify complex issues
* Quick-learner of web-based systems
* Presents ideas confidently with passion
* Demonstrates a strong sense of urgency & drive
* Can rapidly adjust priorities where appropriate