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# Example of Corporate Accounting Manager Job Description

Our company is looking for a corporate accounting manager. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for corporate accounting manager

* Manage continuous improvement of reporting and analytic capabilities and procedures through corporate initiatives including development and implementation of robust SAP and/or data warehouse and BPC reports for Corporate Accounting
* Maintain an expert knowledge of SAP and other software applications, accounting issues, and processes so that information is efficiently and easily gathered with a high degree of accuracy and emphasis on continuous improvement
* Manage reconciliation and closing entries for intercompany and consolidation accounts
* Assist in preparation of consolidated financial statements and other consolidated reports for management
* Interact with external auditors to provide audit support
* Implement process improvements to the consolidation process
* Responds to audit inquiries
* Supervise a team preparing accounting analyses evaluating transactions, accounting activity, or general ledger accounts as support for accounting transactions or to evaluate the impact of a potential business or accounting change
* Compile and analyze data and monitor transactions and processor efficiency and proficiency
* Evaluate accounting alternatives and process enhancements and propose viable solutions upon completing analyses and follow-through to conclusion and implementation

## Qualifications for corporate accounting manager

* Ability to work within a team and manage tight deadlines
* Strong organizational skills, reliable, autonomous and ability to prioritize multiple requests
* BS/BA degree in Accounting or Finance with 3 to 5 years of work experience in Accounting, Finance or Auditing
* CPA – with public accounting experience highly preferred
* 5+ years direct experience in accounting with 2+ years’ management
* 6 - 8 years of accounting experience - a mix of public accounting and private/corporate accounting