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# Example of Controllership Analyst Job Description

Our company is looking for a controllership analyst. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for controllership analyst

* Execute quarterly reporting to HQ with quality work and within agreed timelines
* Execute regulatory and statutory reporting requirements to high quality within agreed timelines
* Assist the business leaders in growing the business and executing various ad hoc projects
* Drive efficiency across accounting and reporting processes
* Help build a high performing and efficient finance team
* Emerging technology contract review – responsible for proper U.S. GAAP compliance
* Partnering with the Controllership and FP&A Teams to support financial performance
* OEnsure that account reconciliations are completed within corporate timelines based on the expected linearity and quality (including the inter-company transactions)
* OPerform and review monthly and quarterly account reconciliations to ensure accuracy and compliance with Global account reconciliation policy
* OMeasure local entities’ improvement on different controllership processes and manage different dashboards and metrics (such as statutory and tax filings, reporting requirements during the quarter closes)

## Qualifications for controllership analyst

* Bachelor's Degree with some years of finance or accounting experience or some years of finance or accounting experience
* Oracle GL / AP knowledge
* Bachelor's Degree with prior finance or accounting experience or extensive finance or accounting experience or equivalent knowledge and experience
* OPerform financial analysis of balance sheet accounts for the region to ensure compliance, integrity of account balances/financial reporting and effectiveness of business processes
* OReport key metrics to the Regional or Pole controller
* ODrive MJE & LJE reduction process with a focus on upstream solutions