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# Example of Consultant, Acquisition Job Description

Our growing company is looking to fill the role of consultant, acquisition. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for consultant, acquisition

* Staying current with social media and technology trends impacting talent acquisition, and presenting creative recruiting solutions for difficult-to-fill positions
* Engage key stakeholders to drive Talent Acquisition Best Practice Business, HR Business Partners, Compensation & Benefits
* Consult with and advise clients on all recruitment efforts
* Successful multi-discipline relationship building at all levels
* Provides appropriate counsel and recommendations throughout the entire acquisition process on candidate assessment and selection, offer recommendation, and other guidance as necessary
* Demonstrated ability to create and conduct presentations on topics such as AAP Compliance, New Hire Regulatory Standards, Behavioral Interviewing, and Enhanced Candidate Experience
* Ability to develop and maintain meaningful hiring metrics
* Ability to handle ambiguity, stressful and/or confidential situations with ease, professionalism, and savviness
* High energy, enthusiasm, passion for recruitment, and sense of urgency levels
* Supplier rationalization – leverages existing supplier base to appropriately consolidate services, calculate ROI and propose recommendations to leadership

## Qualifications for consultant, acquisition

* Experience recruiting in a technical start-up environment would be ideal
* Experience with security or cyber security a big plus
* Experience using a variety of talent sourcing methodologies and techniques including
* Oral and written communication skills sufficient to communicate credibly and effectively with applicants, outside agencies, and all levels of the organization
* Required attributes include a strong client service mentality, detail orientation, a positive team-oriented attitude balanced
* Experience staffing for sales roles is a plus