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# Example of Construction Management Job Description

Our innovative and growing company is searching for experienced candidates for the position of construction management. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for construction management

* Collaborates with project managers on the development and review of project plans, estimates, costs, contracts, schedules and resources
* Develops and implements project controls and monitoring procedures to ensure the achievement of project scope, schedule and cost objectives
* Collects, analyzes and reports on project data and costs from various stakeholders (e.g., engineering, procurement, construction and accounting)
* Drafts and monitors work schedules for major construction projects and calculates schedule delays resulting from unanticipated events/risks or resource issues, and drafts revised project schedules
* Ensures adherence to quality and compliance standards, budgets and project deliverables
* Participates in regular meetings with Engineering and Construction crews to review daily/weekly work schedules and backlogs
* Identifies safety, communication and permitting requirements for all planned tasks and prepares area coordination schedules as required
* Monitors costs and identifies variance to the budgeted cost plan
* Ensures that materials and equipment resources are available
* Identifies, develops and implements process improvements, including, but not limited to, project cost estimating process

## Qualifications for construction management

* Requires extensive sitting and dexterity to perform work on a PC, and the ability to walk various hospital campuses to attend meetings
* Currently enrolled or recently graduated from a college or university majoring in Civil and/or Construction Management Engineering is required
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* Under supervision, observes the work of contractors involved in the construction of projects
* Incumbents do not supervise any contractor activities and are not responsible for job site safety
* Minimum three years of experience in planning, design and management of construction projects