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# Example of Configuration Analyst Job Description

Our growing company is looking to fill the role of configuration analyst. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for configuration analyst

* Write SQL queries to research physical data and application related issues
* Develops technical configuration change steps
* Assists with the initial implementation and continued maintenance of networks and hardware for application hosting
* Leads application change projects
* Reviews and releases engineering change data and coordinates changes to engineering documents with engineering, quality, support, manufacturing, and engineering data control activities
* Research and verify technical content as needed
* Proof and edit documents as needed
* Eliciting requirements through conversations with business partners
* Analysis of requirements, documentation, use cases and workflow
* Consulting with business partners in order to refine requirements and explain tradeoffs between usability and performance

## Qualifications for configuration analyst

* Must demonstrate ability to remain calm and retain control when under pressure
* Must show initiative and be willing to regularly re-prioritise work load
* Actively participates in release planning activities
* Must have working knowledge of Windows/UNIX/Linux operating systems, computer hardware and networking
* Two (2) years of experience performing configuration item identification, baseline definition, source code control, Action items and CM library use, and change request management
* Experience in the development and maintenance of Department of Defense manuals and specifications