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# Example of Concessions Manager Job Description

Our company is growing rapidly and is searching for experienced candidates for the position of concessions manager. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for concessions manager

* Oversee the training of club concessions team members on day-to-day operations and procedures
* Investigate and resolve complex or high exposure employee complaints, issues and concerns regarding employment practices originating from various sources, including but not limited to grievances, Ethics & HR Hotline calls, general employee complaints, lawsuits, and complaints filed with federal, state and local agencies
* Ensure execution of grievance and disciplinary policies and procedures and monitor to ensure fairness and consistency
* Ensure execution of other initiatives as directed by Manager or required by Company
* Perform other HR related duties and administrative responsibilities as needed
* Coordinate inventory for playoff games
* Inventory product throughout the sport season to coordinate with scheduled events
* Work concessions at all high school sporting and band events
* Post schedules and set up spreadsheet for department bookkeeper
* Make sure that concession stands are in working order (hot water, cold water, electrical, equipment, maintenance, pest control) and are clean and meet Tri County Health food preparation requirements

## Qualifications for concessions manager

* Project/Program management experience, able to manage several projects/initiatives at same time
* Experience in Customer Operations
* Agree commercial deals with partners
* 5+ years experience as a program manager or project manager
* 2+ years experience as a product manager, program manager or operations analyst
* Exceptional integrative thinking skills