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# Example of Compliance Senior Manager Job Description

Our innovative and growing company is hiring for a compliance senior manager. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for compliance senior manager

* Manage IT governance – policy and procedures
* Assess compliance and operational risks and develop risk management strategies
* Conduct and oversee periodic internal assessments or audits to ensure compliance is maintained
* Evidence adherence to compliance objectives
* Complete quarterly compliance assessments and reporting
* Manage and remediate oversight of all identified control vulnerabilities
* Inventory all applicable regulatory requirements, incorporating into a single, unified framework
* Identify and plan for upcoming, new or changing regulatory considerations
* Direct the implementation of appropriate strategic/tactical solutions to ensure PCI compliance
* Work with a cross functional teams to understand compliance requirements and help build out processes to meet compliance requirements

## Qualifications for compliance senior manager

* Prefer prior experience working under a CIA or Deferred Prosecution Agreement (DPA) or advising clients related to CIA/DPA requirements
* Provides effective leadership in training and developing internal customers/stakeholders on compliance topics
* Provide quality/compliance guidance to internal and external business partners
* 10 years of GMP related experience in pharmaceutical, biologics, medical device, or related industry, along with knowledge of applicable US and foreign regulations
* Strong technical writing skills and attention to detail are mandatory
* Strong communication, written and presentation skills strongly preferred