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# Example of Commodity Specialist Job Description

Our company is hiring for a commodity specialist. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for commodity specialist

* Achieve P.P.V
* Support company-wide goals for on-time delivery to customer request dates
* Procurement of direct and indirect material in designated areas of responsibility
* Ensure high quality products from suppliers within commodities of responsibility
* Develop and execute strategic commodity plans and procurement process improvements
* Perform high quality transactions to eliminate A/P (Accounts Payable) issues and ensure efficient materials receiving
* Work closely with plants to implement commodity strategies with raw materials suppliers & search for solutions within existing/new partners to improve supply flexibility, supply risks & value like e-commerce solutions
* Deliver Year-over-Year cost savings and lead complex projects, initiatives that have a high value and broad implication to the corporation
* Influence clients, relative to assigned commodity group, to adopt the integration of sourcing guidelines into business requirements
* Serve as subject matter expert to the leadership team for assigned area of specialization

## Qualifications for commodity specialist

* Strong quantitative and analytical skills, conceptual and planning skills
* Demonstrated strategic account management ability
* Strong interpersonal, communication, and presentation skills (with all levels)
* Build strong working relationships with peers and leaders
* Bachelor’s Degree in Mechanical Engineering, Supply Chain Management or Business
* Minimum of 2 years of experience in a manufacturing and/or procurement environment