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# Example of Commercial Construction Project Manager Job Description

Our company is looking to fill the role of commercial construction project manager. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for commercial construction project manager

* Manages 3rd party project delivery resources/team (typically smaller team)
* Responsible for tracking performance and motivating team members
* Manages all facets of project management for individual real estate projects including planning, design, construction, occupancy and closeout
* Assist in managing all facets of project management (budget, schedule, procurement, quality & risk) for individual real estate projects including planning, design, entitlement, permitting, construction, occupancy and closeout
* Work with Project Delivery Managers and Development Mangers and interface directly with clients to define project requirements
* Assist with contractor qualification and RFP processes
* Work with project delivery team providing project guidance and direction to achieve project goals
* Manages 3rd party project delivery resources/team
* Primary client contact for project delivery and assigning resources to projects/programs
* Develop or augment client processes to increase consistency and efficiency of project delivery

## Qualifications for commercial construction project manager

* Supports project definition and initiation including on-boarding and hand-off to Local PJMs
* Leads cross-functional teams delivering projects and programs using a formal PMO process
* Facilitate regular meetings to review project status for active and pending projects
* Provides QA/QC on the activity of delivery PJMs to ensure consistency and customer satisfaction
* Manages reporting to provide visibility to both project delivery and upcoming project opportunities
* Manages internal and external fee structures, invoicing and P&L for all project activity