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# Example of Clinical Study Manager Job Description

Our company is growing rapidly and is looking for a clinical study manager. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for clinical study manager

* Ability and confidence to run study status reviews and other key team meetings
* Communicates program’s study status to management and cross-functional teams
* Coordinates the management any CROs selected by company to perform site management of a clinical study
* Ability to direct personnel to achieve desired results related to clinical study execution without direct personnel management required
* Devises efficient, effective clinical trial execution strategies
* Exceptional planning, communication, and creative problem solving skills, ensuring trial delivery for clinical trials
* Generation or review of study documents relevant for regulatory submission
* Align activities with team members
* Create and report clinical study updates to management on a regular basis
* Accountable for the implementation and embedding of the Clinical Study Support flexible resource model and eTMF support model supported by our FSP

## Qualifications for clinical study manager

* Minimum 5-6 years of experience in clinical research (GCP education – LIF/LMI or equal) incl
* Bachelor’s Degree or equivalent is required, typically in nursing, medical or scientific field
* 7+ years of pharmaceutical or biotech-related/clinical research related experience is required
* Considered a subject matter expert and Competent in application of standard business procedures (SOPs, ICH-GCP, Global Regulations, Ethics and Compliance)
* Experience in successful study initiation through study completion/primary data analysis and/or in early phases of clinical development (Phase I-3)
* Must have strong knowledge of ICH/GCP guidelines