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# Example of Clinical Lead Job Description

Our company is hiring for a clinical lead. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for clinical lead

* Responsible for broad corporate stakeholder management and ongoing issue resolution related to the proposals, pilot and implementation of the new processes, roles and additional changes resulting from the “Initiative”
* Responsible for ensuring the connectivity of the 5 main work streams comprehensiveness, prevention of gaps and redundancies
* Oversees implementation and tracks/reports metrics
* Monitor project scope, schedule and costs to ensure all remain on track per contract
* Aid in development and maintenance of key project performance indicators for client specified metrics
* Collaborate with finance to initiate monthly invoicing as assigned
* Ensure that all staff allocated to assigned project(s) adhere to professional standards and SOP and are working within the assigned allocation
* Provide performance feedback of team members to respective line managers
* Present at external and/or internal meetings as required
* Define and manage project human resource needs and establish succession plans for key resources

## Qualifications for clinical lead

* Serious Adverse Event (SAE) reporting, process production of reports, narratives and follow up of SAEs
* Site monitoring and study site management requirements
* Applicable regional regulatory requirements
* Trip report review, risk planning, study plan development, resource planning and data management oversight
* In lieu of the above requirements, candidates with > two (2) years supervisory experience in a health care setting and four (4) years clinical research experience (including monitoring) in the pharmaceutical or CRO industries will be considered
* Demonstrated good planning and organization skills