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# Example of Clinical Data Manager Job Description

Our company is growing rapidly and is looking to fill the role of clinical data manager. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for clinical data manager

* Mentor team members and more junior staff
* Manage data management components of project and study budgets and vendor performance
* Collaborate with CRO and study team members to identify and resolve issues impacting goal attainment
* Provide Data Management expertise to the teams in customer oriented point of view Leads development of Data Review Plans
* Manage CRO and study team members to identify and resolve issues impacting goal attainment
* Develop eCRF design requirements
* Works with external groups, including data management CROs, laboratories, clinical trials centers and contractors regarding data management needs, and anticipates logistical issues of acquiring data from a variety of sources
* Ensures consistency, integrity and completeness of clinical databases by ensuring data management CROs, sites and other vendors are delivering quality data and documentation on time and according to quality standards
* Performs routine data review to ensure quality and identify data trends/issues
* Serves as the contact person and technical resource for CPMs on issues related to database design/implementation and data management processes arising during the execution of a study

## Qualifications for clinical data manager

* 10 years data management experience, or B.S
* Undergraduate university Degree (4 year program), or equivalent experience
* Requires a minimum of 6 – 10 years of related work experience with a solid understanding of Clinical Electronic Data Capture (EDC), Clinical Trial Management Systems (CTMS) and Clinical Research Data Management or equivalent
* Implementation of FDA Title 21 CFR Part 11 Compliant Data Systems
* Implementation of Electronic Data Capture for Clinical Studies
* Implementation of Clinical Trial Management Systems for Clinical Studies