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# Example of Client Finance Job Description

Our innovative and growing company is searching for experienced candidates for the position of client finance. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for client finance

* Engaging with the Infrastructure Finance Director community, Business Area CFO, COO & CAO community to address key financial considerations in conjunction with Group Finance
* Raising any concerns expressed by Front Office Clients around Service Relationship expense to Senior Infrastructure Finance for actions and facilitating resolution where possible
* Acting as the single point of contact to CFOs and respective Front Office COOs and as a conduit for providing updates on Infrastructure Finance initiatives to Front Office clients, providing information and using key relationships to attain buy-in and support where required
* Attending NCOU Cost Committee as Service Provider representative, co-ordinating issues with the relevant people within the wider Infrastructure Finance team
* An accountancy qualification with relevant work experience
* The ability to build strong relationships and have good communication skills
* Secure client P.O
* Provide day-to-day operational support to the management team
* Prepare our annual budget and quarterly forecasts
* Maintain compliance with Sarbanes Oxley Act requirements and liaise with internal and external auditors

## Qualifications for client finance

* Must demonstrate strong leadership and communication skills
* Team player with the ability to establish strong relationships with business partners
* Must be self-motivated and comfortable working in a fast-paced dynamic environment
* Attention to detail and diligence in driving results
* Bachelor’s degree in either Finance, Accounting or Economics is a must
* Commercially minded with a good FS Industry understanding desirable