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# Example of Cleaning Job Description

Our growing company is looking to fill the role of cleaning. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for cleaning

* Clean rooms, hallways, lobbies, lounges, stairways and other work areas so that health standards are met
* Sweep, vacuum, mop, wax and polish floors
* Perform special cleaning of induction units, walls, lighting fixtures, and windows, both inside and outside, move furniture and set up meeting rooms
* Provide linen removal, cleaning and exchange
* Remove trash from premises and assist in cleaning emergency spills that are observed or as requested
* Maintain assigned equipment and supplies for cleanliness and request repairs when needed
* Monitor and Escort LN and OCN laborers in department
* Maintaining contractual KPI's as per requirements (Site inspections, client meetings and payroll)
* Managing an efficient roster of fulltime, part-time and casual employees
* Promoting and monitoring safe work practises

## Qualifications for cleaning

* Be able to pass a drug test along with a 7 year background check
* Have a valid drivers licence, own a vehicle that is inspected, registered and insured, and reliable
* Driver Licenses
* Must have cleaning experience/knowledge of cleaning substances and techniques
* Must be able to lift up to 25 pounds on occasions
* Candidate with relevant training certificates , hospitality, cleaning, HSE, housekeeping will be an added advantage