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# Example of Civil Superintendent Job Description

Our innovative and growing company is looking for a civil superintendent. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for civil superintendent

* Coordinate with Area Managers and Site Manager for day to day Construction activities at Site
* Inform Construction Manager about the issues related to work front release and closing of TQs and any drawing change notes
* Ensure that discipline supervisors are inducted and trained in their roles and responsibilities and ensure that each reporting supervisor is capable of performing their allotted scope of work
* Ensure that all supervisors understand the construction KPIs and their personal KPIs, and strive to achieve these and ensure all daily progress reports are received from Supervisors and Engineers
* Assist the site subcontractors in the resolution of drawing interpretation and co-ordinate site related inspections with site sub-contractors
* Coordinate with Sub-contractors for timely closure of NCR, CAR, DSR and Quality Walkthrough findings
* Understand and provide input to the erection sequence
* Establish logical sequence of erection, bolt-up, detailing and punchlisting to provide completed areas whenever possible
* Keep heavy, high value tools safe, secure and near work areas
* Work with site tool group to maintain and repair power tools

## Qualifications for civil superintendent

* Minimum eight years self perform bridge experience with four of those years having supervisory experience
* Minimum of 2 years in nuclear construction
* Must hold a underground state license for GA or be able to obtain the license
* Engineering designation, P
* Experience working on civil projects such as
* Minimum fifteen years engineering experience required