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# Example of Civil Superintendent Job Description

Our company is growing rapidly and is searching for experienced candidates for the position of civil superintendent. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for civil superintendent

* Track productivity to ensure daily goals are met or exceeded
* Project a professional appearance and interface with clients accordingly
* Develop and maintain good relationships with local unions and adhere to agreements
* Schedule, coordinate and manage subcontractors to ensure contractual obligations are met
* Submit daily reports and job cost information to the main office
* Assist Project Managers and Estimators to bid projects, including sharing innovative cost-saving ideas
* Direct knowledge and hands on experience of Data Center builds
* Resolve and advise senior management of potential problems, work interferences or schedule difficulties while assisting in circumventing/resolving such conflicts
* Ensure the applicable design document for civil commodities is provided to direct hire craft personnel to complete work, and that all design changes are approved prior to implementation
* Supervise total construction effort to ensure project is constructed in accordance with design, budget, and schedule

## Qualifications for civil superintendent

* You will maintain positive relationships with customers, contractors, suppliers and other employees
* You will promote job site safety, encourage safe work practices and rectify job site hazards immediately, working closely with our Safety Officer
* You will maintain daily reports
* The Construction Civil Superintendent will typically move to the next overseas project we have available
* Understands and can follow requirements to meet safety, quality, environmental, schedule and budget requirements of the project
* 10 years of related experience, or an equivalent combination of formal education and relevant experience