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# Example of Civil Site Engineer Job Description

Our company is growing rapidly and is looking to fill the role of civil site engineer. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for civil site engineer

* Check the completeness and correctness of the Site Work Conformance Files (SWCF)
* Provide a support to the quality functions for complying with quality roadmap assessment
* May provide support for the use of the quality methodologies and tools (8D’s)
* Support both office and field based activities, including technology assessments, writing specifications, evaluating vendors, design reviews, troubleshooting and problem resolution, testing support, and failure investigations
* Lead project task assignments
* Lead and mentor junior transportation staff and work closely with senior leadership
* Develop and produce conceptual, preliminary and final design drawings
* Review plans and engineering studies
* Communicate well when interacting with team members, clients and project stakeholders
* Engineer will support both office and field based activities, including technology assessments, writing specifications, evaluating vendors, design reviews, troubleshooting and problem resolution, testing support, and failure investigations

## Qualifications for civil site engineer

* At least one year in construction or field engineering of steel structures
* At least one year of site civil engineering
* Working knowledge of Civil 3D, Autoturn and HydroCAD and other relevant specifications a plus
* At least one year AutoCAD experience preferred
* Active member of professional organization or technical society encouraged
* BS/MS degree in Civil Engineering with 4-6 years’ experience in land development/site work design