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# Example of Civil Engineering Job Description

Our company is looking to fill the role of civil engineering. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for civil engineering

* Assists the Survey Team Leader in the work activities of a survey crew
* Assists with construction survey work utilizing plans and drawings to establish horizontal and vertical controls, construction centerline, right-of-way lines and monuments, and contract quantities
* Other survey activities include establishing control networks, level circuits, layout and staking of structures, stockpiles, guardrail, signals, illumination, and other miscellaneous construction items
* Assists in obtaining and recording all necessary field data for the planning and design of highway construction projects
* Uses laptop for collecting survey data and hand-held programmable calculators for computations
* Have the ultimate decision on strategic civil issue like contracting, tendering, BOQ, architect engineer, detail engineering, civil contractors
* Prepare, conduct, report and follow up on audits
* Validate subconsultant quality management systems utilizing established audit procedures
* Manage a project and/or project team to deliver quality compliance assessments, and staff interviews
* Plan and participate in visits to various field, offsite, subconsultant, and office locations

## Qualifications for civil engineering

* Higher Technical Education (Degree in Civil & Structural Engineering)
* Leading the procurement process for construction projects in both a private and public sector environment
* A current copy of your resume with cover letter
* An SGI issued current Saskatchewan Driver Abstract
* Must be in process of completing within the next 18 months, a BS or MS from an ABET accredited university in the field of Civil Engineering
* Have the permanent right to work in the United States