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# Example of CIB-Transaction Processing Supervisor Job Description

Our innovative and growing company is searching for experienced candidates for the position of cib-transaction processing supervisor. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for cib-transaction processing supervisor

* Should be audit focused in all BAU activities
* Primary responsibilities include – process transactions and facilitate accurate and timely payment of invoices of various counterparties/brokers
* Continuous focus on deep dive and fixing on issues to keep the exceptions to a minimum
* Stakeholder Management in terms of exception management, performance, feedback
* Manage and /or verify cross border payments, cash transactions and paper payments
* Research and resolve issues and serve as backup to team manager
* Proactively identify opportunities to improve operations efficiency and control, and execute process improvements
* Strive for minimal error rate across Cash Operations
* Comply with the firm's service policies, systems and legal compliance regulations, products and services
* Perform other duties as may be assigned by immediate supervisor / manager

## Qualifications for cib-transaction processing supervisor

* End to End Test management involving creation of Test strategy, Test plan & test cases, automation scripting, defect & Gap analysis, leakage analysis
* Ability to translate ambiguously defined objectives into concrete actions and deliverables and manage their execution
* Project Management Certifications – PMP, Prince2
* Familiarity with a global bank's process & operational environment including management and external reporting
* 5 to 7 years of relevant experience post Graduate/Post Graduate
* Essential Skills & Experience-- 4-5 years experience in a bank operations environment