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# Example of CIB-Transaction Processing Supervisor Job Description

Our innovative and growing company is hiring for a cib-transaction processing supervisor. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for cib-transaction processing supervisor

* Close interactions with senior experts from various different teams and regions including global Middle offices, Technology and Compliance to resolve outstanding issues
* Balancing omnibus and suspense accounts
* Bank and international product reconciliations
* Monitoring international operations’ suspense accounts
* Balancing JPMCC inter-company trading accounts
* Monitoring data processing charges allocated to select operational areas
* Reconciling delivery-versus-payment account balances
* Analyzing, accruing, allocating, and paying Electronic Communication Network (ECN) invoices
* SEC Fees Direct payment & Non Direct payment
* Analyzing, accruing, allocating, and paying international bank / floor brokerage / Stock Loan fees

## Qualifications for cib-transaction processing supervisor

* Operational subject matter expertise preferred – CMTA, Floor Brokerage, Cash Equities, Agent Bank Fees, TLM, OTC Brokerage MIS reporting
* Good decision making skills exceptional written and verbal communication skills
* Ability to manage a team of high achievers with diverse experience and skill sets
* Knowledge of financial services industry preferable
* University graduate is a requirement
* Providing the SME expertise to lead the team across the Derivatives Domain & the stack of applications used