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# Example of CIB-Fund Accounting Analyst Job Description

Our innovative and growing company is looking to fill the role of cib-fund accounting analyst. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for cib-fund accounting analyst

* To work with local and global management team as and when required
* Detailed review of primary financial statements (annual and interim) & all related notes in accordance with accounting and regulatory disclosure requirements (IFRS, US GAAP in particular) within agreed client deadlines & SLA’s
* Audit and resource planning with internal parties and for financial reporting teams
* Analytical review of year on year movements within financial statements and related notes
* Consistency review and management across financial statements for large clients throughout the year and relevant audit and interim cycles
* Identify and correct misstatements within the accounting records in line with GAAP required disclosures, ability to identify and escalate potential audit findings and adjustments within the primary financial statements
* Able to resolve the team queries & act as a reference point for junior team members on technical, accounting and audit related matters
* Liaise with partner sites for external deliveries and communicate status effectively and in a timely manner
* To ensure all the risk and control checks are in place and team adhere and follow all required checklists and SOPS, ensure they are up to date post audit cycles
* To manage team‘s Objective setting, Performance review and providing ongoing feedback for direct reports and wider teams

## Qualifications for cib-fund accounting analyst

* Good understanding of fund administration and valuation function and good understanding of the organisation
* Result and target oriented, self motivated
* Be a point of contact for a single or multiple JPM client/s within the segment
* Support Mgt with appropriate escalation of all issues, service updates, and progress updates for the client
* Comfortable with change, ambiguity, debate
* You will have experience in managing people, completion of performance reviews and setting objectives