Downloaded from <https://www.velvetjobs.com/job-descriptions/cib-fund-accounting-analyst>

# Example of CIB-Fund Accounting Analyst Job Description

Our innovative and growing company is hiring for a cib-fund accounting analyst. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for cib-fund accounting analyst

* Validate high value transactions per stratification grids on a daily basis
* Attend and drive internal onshore partner meetings, usually via conference call, to ensure needs and expectations are consistently met or exceeded
* Maintain all process documents
* Update KPI and KRI’s on a daily basis
* Review of primary financial statements in accordance with accounting and regulatory disclosure requirements within agreed deadlines
* Review of regulatory and other reports as required
* Review of Financial Statements and related accounting/portfolio information
* Able to resolve the team queries
* Liaise with partner sites for deliveries
* To ensure all the Risk and Control checks are in place

## Qualifications for cib-fund accounting analyst

* Review and understand business requirements, then determine feasibility of development in Xceptor
* Undertake scripting and development of requirements in coordination with the business in Xceptor, in accordance with lifecycle methodology and risk and control guidelines
* Ongoing coordination and communication with the business and appropriate technology teams, to ensure on-time completion of project as per requirements
* Perform root-cause analysis and provide technical trouble-shooting on current and existing Xceptor builds
* Advanced level understanding of MS Excel and VBA
* Xceptor knowledge and experience preferred