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# Example of CIB-Custody & Fund Services Job Description

Our growing company is hiring for a cib-custody & fund services. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for cib-custody & fund services

* Manage implementation process including key milestones and provide consistent, accurate, and objective information to key stakeholders throughout the organisation to support the delivery of the implementation
* Provide on-going issue management and status tracking across all functions through the use of RAID logs
* Manage testing process if required ensuring entry and exit criteria have been met
* Ensure all client documentation is in place in time for proposed launch dates
* Agree go live criteria and confirm client and internal stakeholder readiness
* Ensure successful and timely Go-Live, which meets the client’s requirements, and conduct post-implementation review, capturing any items which should be incorporated to improve future processes
* Ensure full compliance with best practice and control requirements
* Engage and lead on business transformation initiatives in support of the Fund Manager Implementation team and wider EMEA Solutions and Implementations team
* Support Ad-hoc research and resolution of daily issues, data requests, reporting requirements, regulatory requests
* Lead execution of implementation projects managing both direct and indirect resources across multiple locations and disciplines, primarily for Custody and Fund Services products

## Qualifications for cib-custody & fund services

* Vendor oversight models – including reconciliations, key performance indicator reports
* Fund Accounting / Admin
* Custody (incl
* High energy level, enthusiasm, flexibility and helpful attitude
* Proven and in depth project management experience
* Excellent and demonstrable experience of client-facing responsibilities