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# Example of Chief Engineer Job Description

Our growing company is looking for a chief engineer. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for chief engineer

* Knowledgeable of CDM and other H&S legislation
* Have an understanding of Environmental requirements of schemes
* Have skills, knowledge and understanding of all operations areas (in particular on road operations)
* Have the ability to develop relationships and engender trust at all levels of the organisation and with Clients
* Ensure compliance with all regulatory laws and guidelines as they relate to the work being planned
* Maintain all infrastructure and compliance documentation for the building including up-to-date building drawings and single-lines documentation mandated for the purpose of maintaining regulatory compliance with Federal, State or Local law, and as required by client procedures
* Audit Operations - Ensure operating personnel are capable of handling tasks (qualified people are in place), people are productive and in compliance with OSHA and EPA
* Capital Planning -Prepare annual capital plan for building systems, structure, parking, grounds, at site(s) responsible
* Utility Management - Keep current on state of energy technology related to building systems
* Tools/Equipment Inventory -Perform annual inventory of tools and equipment and provide for same to Building Manager noting and changes and explanation identifying new/additional required with supporting justification

## Qualifications for chief engineer

* Engineering License required
* Able to keep organized documentation of logs, Work orders, and Preventative Maintenance Work Orders on all equipment
* Supervisor and mentor maintenance helper with daily tasks and duties
* Coordinate with various subcontractors for maintenance and repair services general contractors for project work as directed by the building owners and property management
* Fundamental knowledge of network design and layout (copper / fibre) low / high voltage (copper/ fiber) cabling, BMS Systems, Monitoring and alarming systems
* Ability to work in closed places such as closets, crawl spaces, attics, vaults