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# Example of Change Project Manager Job Description

Our company is hiring for a change project manager. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for change project manager

* Develop, implement and track organizational readiness metrics prior to change initiative implementation
* Proactively offer change management guidance and expertise where ongoing changes or integration activities are impacting individual or functional performance
* Create change management capability across the organization through the implementation of a repeatable model and processes
* Collaborate with the Corporate Communications team to plan change-related communications to increase commitment to new culture
* Equip leaders with best practices to foster, awareness understanding, alignment and action in response to organizational change events (integration, culture building, restructuring, M&A)
* Develop and execute measurement systems to evaluate post chance success and results of the initiatives
* Partner with operational management to assess, create and facilitate change management, culture blending, consistent processes, team building, and conflict resolution
* Execute the change management plan for projects
* Manage activities across all functional areas of a project
* Manage relationships with suppliers, including vendors, authors, editors, publishers

## Qualifications for change project manager

* Excellent knowledge of one or multiple Compliance functions and processes, Compliance MI Reporting, Compliance Risk Management, Compliance Testing
* Direct communication style, and a capacity to thrive in a highly competitive, but reward focussed culture
* Degree qualification in IT, Business or relevant discipline
* Experience in managing similar ERP systems implementations, integrations & migrations
* Bachelor or Masters degree in Business Management, Business Administration, Logistics Management or similar
* Multiple years experience in Project- and Change Management