Downloaded from <https://www.velvetjobs.com/job-descriptions/certified-dental-assistant>

# Example of Certified Dental Assistant Job Description

Our growing company is looking to fill the role of certified dental assistant. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for certified dental assistant

* Previous training and experience as a Dental Assistant, minimum of 6 months experience
* Exceptional written, verbal, time management and interpersonal skills
* Compassionate, friendly, respectful, and a caring attitude
* Must have 1+ years of hands on Dental Assistant experience
* X-ray certification for the state of VA, required
* Hands on Dental Assistant experience, or training from a formal Dental Assistant program

## Qualifications for certified dental assistant

* State Certified in Dental Radiation Technology by Florida Department of Health (FDOH)
* Completed a course of training of no less than two days as described in the American Dental Association’s “Guidelines for Teaching and Comprehensive Control of Pain and Anxiety in Dentistry” or equivalent
* Minimum 3 years’ experience as a Dental Assistant, experience in a pediatric dental practice preferred or with pediatric patients
* Excellent verbal communication skills, knowledge of HIPAA privacy rules
* Bi-lingual in Spanish preferred at the conversational level
* Carries out the duties and responsibilities supportive of and complementary to the welfare and care of the dental clinic patients