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# Example of Catering Server Job Description

Our innovative and growing company is looking to fill the role of catering server. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for catering server

* Climb (ladders) or balance, ascend/descend, work atop, traverse
* Stoop, kneel, crouch, or crawl, position self (to), move
* Taste/smell detect, distinguish, determine, not applicable
* Carry weight, lift, move, transport, position, put, install, remove
* Exposure hot/cold
* Prepares mise en place before, during and after service
* Assists with the preparation of tables, including linens, glassware, silverware and china
* Can execute sequence of service in recognition of Encore Boston Harbor standards and expectations
* Professionally handles consumption reports and communicates effectively to management
* Assists fully in breakdown and reset of event facilities including front and back of house areas

## Qualifications for catering server

* Strong leadership skills, flexibility, and commitment to guest satisfaction
* Available to work a flexible, part-time schedule including early mornings, days, evenings and weekends as needed (work days and hours vary in accordance with business demand)
* Must be a brand ambassador and willing to learn and promote Brown-Forman's brands
* Computer skills needed to be able to send/receive emails, enter time in payroll system, review and/or update Google Docs and Google Sheets
* Bend, lean or stoop without hindrances
* Strong team-work orientation and able to take direction from others