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# Example of Care Job Description

Our growing company is searching for experienced candidates for the position of care. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for care

* Is jointly accountable for all resource utilization
* Ensure multi-disciplinary team satisfaction through continuous feedback and implementation of plans for improvement
* Ensure consistency in the knowledge base and development of multi-disciplinary team including but not limited to advanced practice clinicians, nurse care managers, social worker, pharmacists, dieticians, health navigators and medical assistants
* Plan and develop clinic implementation of SMG policies and procedures, program-specific procedures and programs
* Supervise program staff, providing selection, training, disciplining, terminating, and performance improvement
* Coordinate program operations and activities with the partner skilled nursing facilities and life care planning communities to ensure efficiency and quality service is delivered
* Hold regular staff meetings to discuss methods for improving customer service and efficient/safe operations
* Participate on SMG committees related to program and network-wide operational development and strategic initiatives
* Develop, recommend and implement strategic planning as it relates to the continuum of care programs, the region, and the SMG network
* Create, recommend and implement new programs to increase and maintain patient volume and satisfaction

## Qualifications for care

* Maintain current knowledge of Medicare guidelines related to post-acute care services
* Formulate plan to meet strategic goals and coordinate with Executive Director and Administrative Director
* Monitor overall performance of the program – operational, financial, customer service, - and make changes as appropriate
* Handle patient and caregiver complaints
* Conduct performance appraisals of staff and provide them with positive feedback and critical input as required
* Knowledge of standard reimbursement methods, HCCs, RBRVS, specialized Medicare Free Schedules, DRGs, capitation and others