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# Example of Care Assistant Job Description

Our company is growing rapidly and is searching for experienced candidates for the position of care assistant. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for care assistant

* Prepares and/or maintains timely and accurate documentation of all activities in accordance with established standards and procedures
* Serves as site-based central point of contact for care management IT systems
* Assemble, distribute and stock respiratory care supplies throughout the hospital
* At times, will assist the therapist during cardio-pulmonary resuscitation and other emergency procedures
* Is responsible for all identification, cataloging and tracking of all respiratory care equipment
* Is responsible for assuring and maintaining the sterility of select equipment through following departmental policies regarding cleaning and processing of soiled equipment
* Maintain proficiency in the basic use of the hospital's computer system
* May assist the bio-medical technician in tracking and/or repair of respiratory care equipment
* May clean, disinfect and/or sterilize respiratory equipment
* May disassemble and prepare respiratory equipment for cleaning, disinfection and/or sterilization

## Qualifications for care assistant

* Solid clinical experience performing nursing assistant duties in hospital or healthcare setting
* On a routine and recurring basis, will explain related tasks to other employees and therapist/technician students
* Provides oxygen to be used during transportation of patients
* Replace all respiratory care equipment used throughout the hospital on a daily basis
* Replace oxygen and other compressed gas cylinders used for respiratory care for children, teenagers, adults and geriatric patients
* High school diploma preferably with 6 months of hospital experience