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# Example of Business Process Consultant Job Description

Our growing company is hiring for a business process consultant. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for business process consultant

* Identify new approaches and solutions to business issues identified through analysis of processes
* Work directly with identified functions and departments across our business to gather data, capture requirements, and analyse information
* Monitoring and resolving volumetric discrepancies
* Managing pipeline imbalances and optimizing pipeline capacities
* Entering and managing nomination data in an internal accounting system
* Communicating pipeline tariff rate changes
* Reviewing and approving pipeline transportation and storage invoices
* Acting as a liaison with settlements team on pipeline and storage invoice reconciliation other duties assigned as required
* Proficient use and knowledge in the Endur/gMo trading application
* This position requires working before/after regular working hours including work on holidays and/or weekends

## Qualifications for business process consultant

* The innate ability to see the interconnectedness of things
* Must be focused on end-to-end delivery and maintenance of operational solution frameworks, from how to iteratively develop feasible custom solutions leveraging standard
* Operational capabilities to meet client needs and budget constraints, to documentation of contract language to set proper client expectations, can we bill, implement and maintain the promised custom support
* Must be able to distinguish between standard and custom operational support
* Experience leading teams and projects for 7-10 years, including managing multiple initiatives simultaneously
* Proactive, self-starting, self-sufficient individual with high level of ownership