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# Example of Business Finance Analyst Job Description

Our growing company is looking for a business finance analyst. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for business finance analyst

* Ensure that the correct expense recognition rules are applied appropriately and cost implications are understood by relevant operating teams
* The successful generation and implementation of functional requirements
* Performing analysis on current state processes
* Developing solutions for future state processes
* Reconciliation of user requirements to the new system capabilities
* Representing the user interests in system design and technology decisions
* Testing new functionality and contributing to the successful roll-out of new business lines
* Elicit, document and prioritise high level and detailed functional requirements
* Construct business process models
* Perform stakeholder interviewing to understand current process and gather requirements

## Qualifications for business finance analyst

* 1 – 3 years of data warehouse experience preferred
* Managed Care / PBM experience preferred
* Expert database / SQL skills, experience with all MS Office applications and Visual Basic
* Excellent quantitative skills and the ability to perform complex analysis and advanced problem solving
* Ability to work cross functionally to resolve complex client issues using excellent oral and written communication skills
* Capability to prepare and present concepts and proposals to all levels of management