Downloaded from <https://www.velvetjobs.com/job-descriptions/business-development-rep>

# Example of Business Development Rep Job Description

Our growing company is looking for a business development rep. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for business development rep

* Eager for a personal and professional development fix? Benefit from online educational programs and/or
* A generous tuition reimbursement program
* Are you passionate? If so, you’ll be part of collaborative, creative and purposeful teams who have a
* History of promoting from within
* Ability to be a self-starter with minimal supervision
* Ability to develop and implement strategic energy roadmaps
* Be an Agile Learner
* Remain Effective under Pressure
* Be Tenacious
* Be effective at Prioritization

## Qualifications for business development rep

* Previous experience with an original equipment manufacturer (OEM) and/or value added reseller (VAR) highly desired
* Experience with a 2nd European language - French, German, Dutch, Italian, Spanish, etc - highly desirable
* Experience in higher education field is a MUST....knowledge of college/university ecosystems and cultures critical
* Bachelor’s degree required, preferably in a program that emphasizes oral and written communication skills
* Should possess proficiency in Microsoft Office software including, but not limited to, Microsoft Word, Excel, PowerPoint, and Outlook
* You are self-sufficient and self-motivated, managing time and resources effectively