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# Example of Business Controller Job Description

Our company is looking for a business controller. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for business controller

* Prepares annual budgets and forecasts
* Assists in preparation/review of Capital Appropriation Requests financial justifications for plant capital projects
* Coordinates fixed asset and physical stock inventories
* Preparation of the monthly Ops reviews in coordination with the business partner showing operational trends
* Monitor capital expenditures against CAR and or plan and or Internal Order for plant
* Analyze and report stock / inventory
* Monitor SOX requirements various processes on plant level
* Responsible for plants internal control planning, to applying controlling tools to ensure the achievement of plans and objectives to promote an effective/efficient and sound financial controlling environment
* Ensure adherence to Corporate and Division Policies and Procedures for US GAAP and local GAAP
* Ensure plant readiness for internal and external audits

## Qualifications for business controller

* Ability to work in team setting and fast paced international environment
* Ability to grasp the intricacies of the airline business model/business drivers/processes by area
* Be accustomed to balancing the need to focus on short-term results while delivering on a long-term vision that requires sustained transformation
* Be a qualified accountant or possess a solid grounding in accounting and financial principlesblic of Ireland for more than 6 months you will also be required to hold a current police disclosure certificate from that country/countries
* Proven exceptional oral and written communication/presentation skills
* Advanced degree (HBO/WO) in accounting