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# Example of Business Analyst, Staff Job Description

Our innovative and growing company is looking for a business analyst, staff. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for business analyst, staff

* Execute the full project management life cycle (PMLC) from project initiation through implementation and production support
* Manage project scope, schedule, and resource requirements
* Anticipate and mitigate project risk, facilitate decisions, and manage change
* Gather, document, and communicate requirements effectively to ensure appropriate implementation and use of customer MDM solutions
* Analyze, understand, and document the flow of information between applications, databases, and third party (client/vendor) systems
* Perform data analysis and profiling as part of requirements gathering, troubleshooting, or testing
* Ensure data quality by defining standards, identifying process or system improvements, and monitoring key metrics
* Design and/or review conceptual and logical data models
* Engage with business and project stakeholders, IT, and team members on an ongoing basis
* Collaborate with cross-functional teams to enable enterprise adoption of customer master data

## Qualifications for business analyst, staff

* Working knowledge of VB script/VBA or other high-level programming languages is desired
* Experience with Hyperion FDM and HFM is a plus
* Knowledge of Essbase/Data Warehousing is a plus, including experience with calculation scripts, reporting scripts, rules file & business rules
* Experience working with Aggregate Storage Cubes (ASO Cube), understanding the MaxL and MDX languages is a plus, experience understanding performance impacts and experience with administration automation
* Must have ability to understand Hyperion issues and being able work with ITS to resolve the issue to include the ability to troubleshoot reports in Hyperion Financial Reporting Studio
* Must be able to create detailed and well-articulated process documentation