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# Example of Business Analyst, Staff Job Description

Our company is growing rapidly and is looking to fill the role of business analyst, staff. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for business analyst, staff

* Liasion with Finance Business team in rolling out projects to improve Finance processes
* Support continuous improvement initiatives in operations finance in such areas as overall KPI content, help improve forecast accuracy levels
* Interact with the functional teams, various technical teams, and business stakeholders to optimize and maintain the overall Hyperion EPM reliability, availability, and performance
* Maintain responsibility for implementing, maintaining and supporting the technical environment of all Hyperion EPM solutions
* Consolidate departmental projections within Hyperion systems, maintains and updates allocation scripts, and ensures reporting and analysis requirements related to the process are met
* Provide support to end-users of the financial systems in regards to Hyperion Reporting Studio, SmartView, Essbase, Data Forms and other Hyperion EPM systems
* Develop and maintains financial and accounting systems that will provide control, integrity of data and management information in the most efficient manner
* Assist in the development of policies and procedures as they relate to these systems
* Ensure that these policies and procedures are J-Sox compliant
* Ensure all subsystems are properly interfacing into financial reporting systems

## Qualifications for business analyst, staff

* Knowledge of various technologies – Client/Server environment
* Minimum three years’ experience demonstrable experience and skills in solution analysis and process definition in the areas of
* A team player and ability to work under pressure
* BA in Computer Science, Software Engineering or related field
* Experience with structured development process such as Agile or Team Software Process
* Track record of successful business development within industry base