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# Example of Bus Operator Job Description

Our company is growing rapidly and is searching for experienced candidates for the position of bus operator. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for bus operator

* Fuel bus as needed
* Provide customer service to meet passenger needs by loading and unloading supplies, luggage, or any materials relating to the trip
* Work with passengers to meet their needs to make the trip as enjoyable as possible
* Perform pre-trip and post-trip inspections on bus for mechanical problems as required by law
* Complete trip log and inspection paperwork properly as required by law
* Advise maintenance personnel of vehicle problems or of maintenance needs
* Drive a transit bus and transport passengers around location in safe and courteous manner
* Drive a transit bus and transport passengers around Stanford, Cain a safe and courteous manner
* Drive a transit bus and transport passengers around YOLO County in safe and courteous manner
* Provide the highest level of customer service to all passengers

## Qualifications for bus operator

* Maintain a safe work area and a focus on safety to reduce the opportunity for injury to passengers, self or other employees
* Reliable in attendance accompanied by a positive attitude
* Properly document all activities in accordance with local policies and procedures
* Successfully perform scheduled manifest by picking up all clients on time and delivering them to their destinations safely and within a specific time frame
* Ensure the safety of all passengers by use of appropriate on-board restraints as required
* Communicate effectively with dispatch via two way radio