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# Example of Building Surveyor Job Description

Our innovative and growing company is hiring for a building surveyor. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for building surveyor

* Projects manage and prepare detailed specifications
* Projects manage the works whilst on site, attending snagging, final inspection and dealing with resultant defects
* Ensure projects are completed on budget and to schedule
* Prepare scheme designs with costings, programmes for completion of projects and specification of works
* Organise documents for tender and advise on appointing contractors, designers and procurement routes
* Determine the condition of existing buildings, identify and analyse defects, including proposals for repair
* Advise on the management and supervision of maintenance of buildings
* Deal with planning applications and advise on property legislation and building regulations
* Bringing together supplier / manufacturer specifications and assessing the most suitable options for achieving the performance requirements of the Project
* Produce performance based and product based detailed specifications suitable for traditionally procured and D&B contracts

## Qualifications for building surveyor

* Ability to ensure that services provided are of a high quality and to agreed targets and service outcomes
* Practical understanding of the implications of Health and Safety legislation particularly in relation to personal safety and the safety of others
* Relevant building degree
* Able to make site inspections including ability to climb ladders
* Act as a source of advice and support to others
* Must be fully IT literate and numerate