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# Example of Building Operator Job Description

Our innovative and growing company is looking to fill the role of building operator. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for building operator

* May be required to obtain inoculations to work in labs containing biohazards and radioactive substances
* Follows safety/environmental procedures, rules and regulations and implements safe work practices
* You will regard safety as a core value
* You will need to have strong service and quality focus
* You will need be able and willing to work overtime, including short-notice requests
* You will be required show proficiency with computer applications
* Perform required preventative maintenance tasks of equipment to ensure building systems are maintained at optimum efficiency
* Building Operator will be required to assume on-call responsibilities for multiple properties, to respond to after-hours calls and return to building if required for any emergencies
* Act as relief for other similar positions at other job sites due to staff absences, shortages, as may be required
* Primary operator of building automation systems (BAS)

## Qualifications for building operator

* Ability to work 1st Shift on Saturday - WednesdayOR 1st Shift Wednesday – Sunday with the ability to provide additional coverage to other schedules as needed
* Successful completion of a minimum of silver level WorkKeys® Career Readiness Certificate (CRC)
* Regularly lift and or move up to 25lbs/12kg
* Occasionally lift and/or move up to 50lbs/23kg
* Pushing/pulling/bending/twisting/walking
* Ability to work with standard housekeeping chemicals