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# Example of Building Maintenance Worker Job Description

Our company is hiring for a building maintenance worker. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for building maintenance worker

* Tests and inspects facilities equipment and performs preventive maintenance as required
* Inspects and lubricates freezer and cooler doors and perform needed repairs
* Review work schedule, perform safety checks on equipment, obtain supplies required to perform the work and prepare for operations
* Performs building and grounds maintenance and general upkeep duties as needed
* Assist Facilities Manager and other personnel with installations, modifications, adjustments and replacement of tools, equipment and any other maintenance projects as assigned
* Performs scheduled custodial duties, paint, scrape, power wash and other projects as assigned
* Perfoms light maintenance (e.g., change light bulbs, unstop toilets, cleans carpets, duct work, set-up confrence rooms, ) as needed
* Assist warehouse personnel, outside contractors and maintenance personnel and special projects as directed
* At end of shift, seure all equipment, perfom general housekeeping duties and complete any required closing work
* Perfoms other related duties as assigned

## Qualifications for building maintenance worker

* Ability to effectively work individually or in teams with diverse groups
* Knowledge and ability to use soft soldering equipment
* Knowledge and ability to use electrical multi-meter and amp probe
* Ability to test electrical wall switches and receptacles for normal operations
* Ability to repair free-standing light fixtures
* Ability to test electrical wall switches & receptacles for normal operations