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# Example of Building Maintenance Technician Job Description

Our growing company is hiring for a building maintenance technician. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for building maintenance technician

* Troubleshoot and repair electrical and mechanical system breakdowns
* Improvising acceptable fixes to get equipment running promptly
* Assisting engineers in diagnosing problems and suggesting corrective action
* Properly inspecting and maintaining shop equipment, in accordance with OSHA regulations
* Preparing new machines and production equipment for operation
* Following a strict preventive maintenance schedule to lessen exposure to downtime related to repairs and maintenance
* Maintaining a clean, organized and safe shop and production floor
* Consistently working in a safe manner with regard to self, co-workers, and manufacturing systems
* Performing general housekeeping tasks and waste removal within department/group and assists other areas as required
* Continuously reviewing current processes and searches out improvement methods to improve product/process quality and reduce waste, rework, and unnecessary work that adds no value to the work or process

## Qualifications for building maintenance technician

* Knowledge of general maintenance process and methods
* Self-motivated and able to work both independently and as part of a team
* Equipment Selection – Evaluate project and select the proper tools and equipment needed to safely complete the work
* Knowledge and ability to use potentially caustic materials
* Ability to lift and carry 50 pounds frequently
* Able to create and provide presentations to staff in a clear and concise manner