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# Example of Building Inspector Job Description

Our company is searching for experienced candidates for the position of building inspector. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for building inspector

* Resolves disputes and politically sensitive issues regarding compliance with codes, regulations, ordinances, standards, and contract agreements
* Perform complex plan reviews and inspections, resolve plan review, permit issuance and job-site issues and respond to inquiries and complaints from customers
* Develop training curriculum and opportunities for staff, to further the field section goals of increased customer service and consistency
* Provides ongoing reports to management which includes preparing written reports and giving oral presentations of program performance analyses of plan review and inspections
* Reviews building inspection plans
* Participates in researching, developing, implementing, and evaluating new division processes and procedures
* Occasional night or weekend work maybe required
* Interface with and notify supervisors, subcontractors, and subordinates of any/all issues which may affect the project
* Maintain effective relationships with the Owner, Subcontractors, and the project team
* Review plans, specifications, provisions, submittals, shop drawings, and other controlling documents to ensure contractor compliance with same

## Qualifications for building inspector

* Requires possession of Bachelor's degree in architecture, engineering, construction management OR 5 years of verifiable construction and inspection experience, including one year of experience in charge of a major building construction project
* Must possess DSA Class 1 certificate
* Possession of a valid Class C driver’s license and access to a motor vehicle
* K-12 school construction experience is highly desirable
* Five years of full-time, paid, journeyman level experience in the building construction, mechanical, elevator, electronic or electrical trades
* A holder of a Diploma / Higher Certificate in relevant engineering discipline