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# Example of Biology Professor Job Description

Our company is growing rapidly and is looking for a biology professor. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for biology professor

* Required to teach at least three (3) sections (lecture and lab component) in biology per long semester, which may include the combination of weekend, day and/or evening sections, on or off campus
* Post and observe a minimum of six office hours per week for purposes of academic advising and student consultation
* Advise and assist students during the ongoing registration process
* Actively participate in discipline, division and college-wide task forces and committees for an average of two hours per week
* Attend scheduled discipline, division and college-wide meetings
* Actively participate in assisting the college to maintain standards required for accreditation
* Perform registration tasks determined in consultation with the division dean
* Participate in full regalia in official graduation ceremonies
* Work with Library staff in the selection of print and non-print materials in the overall collection development of the Library
* Perform other duties as determined in consultation with the division dean

## Qualifications for biology professor

* Postdoctoral experience in cell biology or cell physiology
* Evidence of the potential to teach Biol 323 (Cell Biology)
* Evidence of the potential to teach Biol 324 (Methods in Molecular Biology)
* Evidence of the potential to teach a 400-level quantitative light microscopy course
* Demonstrated ability and commitment to cultivating learning environments that are equitable and inclusive of students with diverse social identities and backgrounds
* Evidence of scholarship in cell biology or cell physiology using quantitative or analytical microscopy approaches