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# Example of BIM Manager Job Description

Our growing company is searching for experienced candidates for the position of BIM manager. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for BIM manager

* Provision of assistance to project teams to set up and maintain BIM projects
* Provide support to project delivery teams by managing the resolution of BIM related issues and tasks
* Provide oversight, training, direction and support to project designers
* Work with design teams to develop and reinforce standards with the goal of refining the models and BIM deliverables
* Write and obtain approval of BIM Construction Model Set-up Policy and Procedure
* Review and comment on Proposal Documents relative to BIM utilization
* Review and provide written comment report on Designers’ and Contractors’ BIM Execution Plans
* Facilitate model handover from designer to builder
* Evaluate Professional Services or Alternative Delivery proposals for compliance with BIM requirements
* Develop the requirements and standards for integrating submittals, manufacturer’s data and as-built information into the BIM model to enhance the model’s Facilities Management capabilities

## Qualifications for BIM manager

* Work Experience as an estimator, BIM Manager, Project Manager, Scheduler or Superintendent
* Professionally qualified (eg
* Ability to secure commitment from individuals without formal line management authority
* Should have spent at 5+ years in a leadership role
* Demonstrable evidence of ability to create and sustain long-term client relationships and coach/develop others to do likewise
* 12+ years or more - 5+ years in technical roles, 5+ years in managing roles, 2+ years in Infrastructure BIM