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# Example of BI & Reporting Job Description

Our company is hiring for a BI & reporting. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for BI & reporting

* Provide a learning environment for the overall team and implement individual training options on dash boarding, tool capabilities and design
* Significantly contribute to the achievement of the department strategy by driving continuous improvement of people, processes, team outputs, (especially on dash boarding and analytical tools)
* Will provide support to clients across various functions including Finance, Information Technology, Legal, and HR Business Partners
* Leverage best practice User Interface design approaches to create actionable reports and dashboards, providing clear line-of-sight to key business metrics and presenting them in a clear and concise way
* Perform data consolidation, data analysis, and modeling where needed to support reporting requirements
* Develop drill-through reporting of detailed or supplementary data
* Work closely with the business to collect requirements and create functional and technical specifications
* Perform all phases of the development lifecycle, including Planning, Analysis, Design, Implementation, and Maintenance
* Collaborate in a cross-functional, multi-region team environment of backend BI developers, business analysts, and internal customers
* Design, build, and test automated financial reports and models using various reporting tools

## Qualifications for BI & reporting

* 10+ years of experience on ETL and Data Warehousing
* 3+ years of experience in Applications and Web Development
* Knowledge of MS oOffice, Windows XP, Linux Red Hat and UNIX
* Expert knowledge of IBM Datastage, Qualitystage, Info Analyzer
* Good working knowledge of Sagent Automation
* Publishing to URL for Mobile consumption