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# Example of Bereavement Counselor Job Description

Our growing company is looking for a bereavement counselor. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for bereavement counselor

* Maintain data records for individuals attending Bereavement programs
* Comply with appropriate policies and procedures and brings potential compliance matters to supervisor or Compliance Officer
* Collaborate with the patient, family, and staff member in developing, implementing, and revising a plan of care within regulatory timeframe
* Insures that assessments are completed and documented within regulatory timeframe
* Maintains and submits productivity as requested
* Shows competency in assessing spiritual identity, spiritual health, and grief and establishing interventions appropriate to individual need
* Presents education programs about the Hospice and Palliative Care programs through various civic groups, community seminars, and support groups
* Acts as a liaison between Hospice, Palliative Care and the religious and secular communities
* Provides bereavement support as needed and counseling as needed
* Facilitates support groups and other bereavement services as assigned

## Qualifications for bereavement counselor

* Certification in Bereavement Counseling The Association for Death Education and Counseling (ADEC) or The American Academy of Grief Counseling
* Free of physical and mental disabilities, which would interfere with the ability to independently deliver counseling to patients/families/caregivers in their place of residence
* Visual, auditory, and tactile acuity sufficient to make complete and accurate assessments
* Master's Degree in counseling, psychology, social work or theological studies/pastoral ministry
* Three (3) years post master's work experience
* One year experience in health care setting is required