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# Example of Bereavement Counselor Job Description

Our company is searching for experienced candidates for the position of bereavement counselor. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for bereavement counselor

* Refers for ongoing services, if indicated
* Participates in Bereavement Support program development, expansion and refinement through ongoing evaluation of services
* Provide individual and family grief support and counseling
* Co-facilitates the bereavement program’s support groups as needed
* Be responsible for the bereavement program components and training associated with Camp Erin, as assigned
* Participate in community education to promote understanding of grief and issues of bereavement
* Establish and promote positive working relationships both within the team, agency and organization
* Participate in relevant education activities to improve job knowledge and to promote professional growth
* Provide bereavement support through initial and follow up phone calls and mailings
* Provide grief counseling for individuals and families during bereavement as identified on the bereavement Plan of Care

## Qualifications for bereavement counselor

* Ability to establish and maintain effective working relationships with team members, volunteers and general public
* Excellent listening, documentation and record keeping skills
* Ability to document clinical care clearly and concisely using a laptop computer
* Ability to provide quality counseling services for patients/families at end of life with respect and sensitivity to individual beliefs, coping mechanisms, goals
* Ability to meet department visit productivity requirements
* Minimum one (1) year of providing bereavement or social work support